

## Diamond Bar Girls' Softball League Policy

### SECTION I: BOARD OF DIRECTORS

Governing body of Diamond Bar Girls' Softball, as such, makes all decisions concerning the League, including all policies, rules and regulations.

All members shall follow the policies, and regulations established by the voting Board. Infraction of the above can result in exclusion and forfeit from the league.

### SECTION II: REGISTRATION REQUIREMENTS

- A. No player shall register without a parent or legal guardian.
- B. A player who has illegally registered will be banned from further League play and will be replaced with the first on the waiting list.
- C. A player becomes official upon acceptance of their registration applications fees to the League.
- D. By registering with this league, the player will be classified as a "B" Player per ASA classification.

### SECTION III: TEAM FORMATION

- A. It is the object of this policy to develop a method by which players and pitchers are fairly distributed to form teams of generally equal competitive ability.
- B. It is also the object of this policy to design a method by which managers may select their team in the Mini, Mini-Minor, Minor and Major divisions.
- C. TRY-OUTS:
  - 1. To qualify for League participation, all players must participate in try-out evaluation.
  - 2. Try-outs will be held for the purpose of evaluating the softball skills of each participating member in order to ensure an equitable method of player distribution for each team.
  - 3. Evaluation of the players will be the responsibility of the respective Managers/Coaches.
  - 4. Categories to be evaluated:
    - a. Infield throwing and fielding.
    - b. Outfield throwing and fielding.
    - c. Hitting and running.
    - d. Pitching.
  - 5. Players who fail to try out shall be treated as follows:
    - a. Known players by all managers will be rated and available for the draft.
    - b. Unknown players will be randomly selected to fill teams.
- D. DRAFT PROCEDURE FORMAT:
  - 1. The draft format will be an open draft with freezes being allowed for manager's daughter only. No other freezes will be permitted.
  - 2. Manager's daughter will be frozen in the round determined by all managers.
  - 3. PITCHERS: A special pitcher's pool will be established from the registration list. Those players who are considered pitchers of demonstrated ability shall comprise the pitchers pool. All "non-freeze" pitchers shall be designated for the pool. During the draft, any team that has a pitcher shall not be permitted to select from the pitchers pool until all teams have an equivalent number of pitchers or all pitchers have been drafted, whichever occurs first. If the pitching pool is depleted before all managers have selected, those remaining select from the regular draft list.
- E. DRAFT LIST NOTIFICATION:
  - 1. The draft list shall indicate any girls who are returning All-Stars, incoming All-Stars (from lower division), those trying out for high school teams and sister combinations and participation conflicts (i.e. travel ball, school activities, etc.). Pitchers will be designated in a special pool.
- F. PROCEDURE:

1. The following procedure will be followed until all teams are equal in number.
  - a. Managers will determine which players are placed in the pitching pool.
  - b. Numbers are drawn to determine order of Pitching selections.
  - c. Frozen players are identified by name, number and the round in which they are frozen.
  - d. Pitching pool draft begins starting with lowest drawn number.
  - e. Numbers are redrawn for regular draft.
  - f. Begin regular draft. The lowest drawn number will draft first and continue to the highest drawn number with alternate rounds drafting from the highest to the lowest.
2. When a player who has a sister is selected, that sister will be frozen in the round determined by all managers . If a sister selection occurs on the last round, the previous player selected shall be returned to the draft.
3. The draft will continue until all girls have been selected, including those who have tried out and those rated in the no try-out pool. Any non-rated girls remaining will then be placed on teams through random selection.

**G. LEAGUE RECOMMENDATIONS:**

1. It is recommended that teams be limited to 12 players. This will require close control of sign-ups. Any girl who signs up after the total number established by the number of teams x 12 shall be placed on the waiting list.
2. It is recommended that voting Board action be taken against any person(s) who may tamper with the described draft procedure by encouraging girls to not try to the best of their abilities during try-outs. This is especially critical during the establishment of the pitchers pool. If it is determined that any such intentional hiding of talent has occurred, the players/adults involved shall be reviewed by the Board for appropriate action.

**SECTION IV: REGISTRATION REFUNDS**

- A. A. Given to members who cannot play because of serious injury or illness occurring prior to draft date.
- B. B. All refund requests shall be submitted in writing by the parents or legal guardian of the resigning player. Requests shall be submitted to the Registrar.
- C. C. All refunds shall be approved or disapproved by the Board.

**SECTION V: STAFF DUTIES**

**A. MANAGERS AND COACHES**

1. Organize a team to the best of their ability.
2. Responsible for all decisions involving the players, starting line-ups, positions, substitutions, game plans and base coaching.
3. Responsible for the conduct of their team members, parents and spectators during all games and practices.
4. Responsible for at least one female over the age of 18 at all games and practices.
5. Returns all League equipment used by their team promptly at the end of the season.
6. Sees that no player is left unattended after games and practices.
7. Teaches softball skills and fundamentals of the game.
8. Knows the rules, regulations and policies of the organization.
9. Contacts the division representative if conflicts arise.

**B. TEAM STAFF RESPONSIBILITIES (manager, coaches, team parent, etc.)**

1. Set a good example in citizenship, friendship, sportsmanship and leadership.
2. Use patience, humor and constructive criticism when working with the team.
3. Encourage fair competition and good sportsmanship.
4. Encourage the use of correct language. Abusive, obscene language will not be tolerated.
5. Expected to follow all rules, policies and By-Laws.
6. Expected to conduct themselves in a manner which will be a credit to the League. Failure to do so can result in removal from the team staff by the Board.

## **SECTION VI: TEAM GATHERINGS**

- A. During a school year, managers will not assemble the girls for team practice and/or competition in excess of two school nights per week. Sunday through Thursday shall be considered school nights. In addition, managers will not assemble the girls for team practice and/or competition in excess of three days/nights per week. Sunday through Saturday shall be considered the week.
- B. There will be a female adult 18 years or older at each team gathering on or off the playing field, e.g., practices, games and parties.

## **SECTION VII: PLAYING FIELD**

- A. Home team will set up the field.
- B. Playing on an improper field will not alter the game. Game will continue after the error is corrected as if error had not occurred.
- C. Both teams are responsible for leaving the field free of trash and in good condition.

## **SECTION VIII: EQUIPMENT**

- A. Bats: Any softball bat approved by the home plate umpire may be used.
- B. Shoes: All-purpose type shoes with rubber cleats must be worn to practice or when playing a game. No metal cleats.
- C. Catcher's Gear: Mask, head, chest and leg protectors must be worn for all practices and games. All catchers masks will have throat protectors.
- D. Uniforms: Complete uniforms, as furnished by the League, must be worn for all games. Extra clothing may be worn over the uniform for health or weather reasons. Penalty for incomplete uniform is removal from the game.
- E. Batting helmets: Helmets are mandatory for all batters and runners during practices and games.

## **SECTION IX: PLAYER DIVISIONS**

Player divisions will be based on a player's age as of December 31 of the prior year:

High School: 18 and under  
Major: 14 and under  
Minor: 12 and under  
Mini-Minor: 10 and under  
Mini: 8 and under  
Instructional: 4 -6 year olds

## **SECTION X: TEAM SPONSORSHIP**

- A. Each team is asked to sign up a team sponsor for \$100. This money will be donated to the league to keep registration fees low. A receipt with the Non-Profit organization number will given to the team sponsor. The sponsor will be included within the annual yearbook.
- B. Additional sponsors can be accepted by the team up to a \$200.00 maximum. This money will not be presented to the league but used by the team , e.g., visors, helmets, bags or team parties. This money should be coordinated through the team parent. No Non-Profit Receipt/Tax Deductible Letter will be provided by the League. It is the teams responsibility to acknowledge this sponsor with any plague or award.
- C. Any team sponsor requiring a Non-Profit Receipt, Tax Deductible Letter or acknowledgement by the league must be a minimum donation of \$100.00. \$50.00 will be kept by the league and the balance presented to the team be used by the team. Receipts must be kept by each team as documentation if

verification is need that funds were used for team purpose or activities. The League will acknowledge this as a donation and provide a League Sponsor Plague and yearbook ad.

#### **SECTION XI: AMENDMENT OF LEAGUE POLICY**

- A. The proposed amendments will be put in writing.
- B. Proposed amendments will be presented to the general membership during sign-ups. Amendments will then be ratified on Opening Day.
- C. The League Policy, unless otherwise specifically stated, must be amended by a 2/3-majority vote of the attending voting membership at a general meeting.

#### **Diamond Bar Girls' Softball**

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([www.DBGS.org](http://www.DBGS.org))