

Diamond Bar Girls Softball

Official Scorekeeping Reminders

1. Pick up an official scorecard from the concession stand. Use pencil only to fill out score sheets. Make sure the top portion of the score sheet is completely filled in and legible. This is extremely important, remember someone else is using your input after the game is over.

Diamond Bar Girls Fastpitch Softball



Division _____

Team # Name Home Visitor Date / / Start Time

2. Make sure managers from both teams provide you with complete line-up cards that list the players first and last names. In U14 and older the initial starting position is helpful to have. As a courtesy managers are asked to give you their line-up cards 10 minutes prior to game time. Please return your copies of the line-up card with the score sheets to the concession stand. Scorekeepers should keep the white copies, opposing managers receive the yellow copies and managers keep their own pink copy.

3. Write the official game date and start time (given to you by the umpire) in the space provided at the top of each score sheet. It is helpful to also mark the time of your watch also.

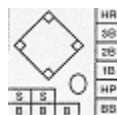
4. On the right side of the score sheet labeled **Innings in Field** indicate the innings that each player played in the field by shading in the innings that were played and writing “S” under the innings where the player was a substitute. **It is the responsibility of the manger to insure that the scorekeepr is informed. Your card is used for any disputes.**

Innings in Field						
1	2	3	4	5	6	7
Notes						

5. At the bottom left of the score sheet labeled **Pitchers** list the pitchers from the opposing team on the opposing side of the sheet and how many outs they pitched. Listing the pitchers from the opposing team this way helps you so that you don't have flip the score sheet back and forth during the inning.

PITCHERS	1	2	3	4	5	6	7

6. Please keep an accurate pitch count for each batter, as the umpire will sometimes ask you to clarify the count when they lose track. This DOES happen.



7. When a player scores a run, shade in the diamond for that player to make it easier for the chief scorekeeper to see who scored.



8. At the end of a team's at bat during an inning draw a line through the remainder of the innings so that you do not accidentally begin scoring the next inning in the same column.



9. Prior to the start of the game *print* the Umpires Name (First & Last) in the “**Comments:**” space provided on the **Visitors side** of the score sheet. Use the comment area to record if the umpire arrived late or on time and any other necessary information. **Please utilize this part of the form to hold our umpires accountable.**

Comments

10. At the completion of the game have the home plate umpire, both managers and yourself sign the score sheet in the “**COMMENT:**” space provided on the **Home side** of the form so the game can become official.

11. Umpire rating and protest forms are available for the manger's use, if necessary. Managers should use umpire-rating forms for positive and negative ratings.

12. Please indicate on the score sheet when the manager changes pitchers. This can be done in the **NOTES** section on the right side of the score sheet and at the batter where the change occurred.

Innings in Field						
1	2	3	4	5	6	7
Notes						

Official Scorekeepers are to RECORD INFORMATION and be impartial. You may alert the umpire of discrepancies in the count and number of outs. However other events in the game are not the concern of the scorekeeper unless directly asked by the umpire. (Be sure you are positive in your record keeping in these instances.)

